

MINUTES

STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANTS OF LOUISIANA

601 Poydras Street, Suite 1770
New Orleans, Louisiana 70130

July 28, 2010

The regular meeting of the State Board of Certified Public Accountants of Louisiana was called to order by Chairman Mr. Tham on Wednesday, July 28, 2010 in the offices of the Board at 601 Poydras Street, Suite 1770, New Orleans, Louisiana, 70130.

The purposes of the meeting were to review information and statistics concerning the CPA Examination, review information concerning reinstatement of Certificates, consider applications for certification, consider executive session matters, and to transact any other business that requires the Board's attention.

The following Members were present:

Michael A. Tham, CPA	-	Chairman
Michael D. Bergeron, CPA	-	Secretary
Susan C. Cochran, CPA	-	Treasurer
Mark P. Harris, CPA	-	Member
Michael B. Bruno, CPA	-	Member
Desireé W. Honoré, CPA	-	Member
Lynn V. Hutchinson, CPA	-	Member

Also present were:

Staff:	Michael A. Henderson, CPA	-	Executive Director
	Clinton J. Cognevich	-	Director of Administration
	Christian W. Verges	-	Compliance Investigator 1
	Roxie L. Jefferson-Brion	-	Compliance Investigator 2
Guests:	Grady Hazel, CPA	-	LCPA Executive Director - (after noon)

The meeting was called to order by Chairman Mr. Tham at 9:12 a.m. on Wednesday, July 28, 2010, upon motion by Mrs. Cochran, seconded by Miss Honoré and unanimously adopted.

I. CHAIRMAN'S REPORT

A. Board Employees

1. Latasha Caffey Wilborn, Compliance Investigator 2, resigned her position with the Board effective May 16, 2010.
2. The temporary employment of Holly Davis, a Westaff temporary staff, ended effective May 13, 2010.
3. Roxie L. Jefferson-Brion was hired as Compliance Investigator 2 (AS-614) effective July 16, 2010.
4. The position of Administrative Assistant 2 (front desk) will be posted with Civil Service to obtain a list of applicants for consideration.

B. Purchase of Data Backup Equipment for Board Computer System

The Executive Director informed the Board that "Barracuda" backup equipment was purchased for the Board's computer system from T.L. Data Corporation on July 2, 2010 at a cost of \$7,228.00. This amount includes the cost of installing the equipment and the annual charge of \$1,099 for an immediate replacement of the equipment in the event of failure. Installation was completed on July 21, 2010.

II. APPROVAL OF MINUTES

The regular and executive session minutes for the April 2010 Board Meeting were previously sent to Board members for review.

By motion of Mr. Bergeron, seconded by Mr. Bruno and unanimously adopted, the Board approved the April 2010 regular and executive session minutes as drafted.

III. DEATHS AND RESIGNATIONS

A. Deaths (2)

Name	Cert. No.	Year Issued	Cert. Status
James William Crawford	7468	1972	A
John Taylor Robert	21930	1994	A

A moment of silence was observed in memory of the above.

B. Resignations (0)

The Executive Director informed the Board that there were no resignations of Certificates to report since the April 2010 Board Meeting.

IV. CERTIFICATE AND INACTIVE STATUS REINSTATEMENTS

A. Reinstatements of Certificates / Inactive Status That Were Expired March 2010

The Executive Director informed the Board that the following CPAs and CPA Inactive Status Registrants, with expirations March 2, 2010, reinstated their CPA Certificates or CPA Inactive Status registrations since the April 2010 Board Meeting. **(24 Total: 9 Active and 15 Inactive Status):**

Name	Certificate Number	2010 A / IA
Suemarie Simon Alizadeh	20852	A
Noel Joseph Cipriano	23626	A
Michelle Ann Diaz	19989	A
William Andrew Godshall	20467	A
Julie Garrett Keen	24593	A
Nancy Lynn LaGarde	24479	A
Clinton Neil McGrath, Jr.	22608	A
Donna Eileen Polledo	18897	A
Eric Joseph Vicknair	15294	A
Cynthia Ann Boyter	20925	IA
Leon Emile Breaux, III	17872	IA
Leo Emmet Broders, III	20199	IA
David T. Buckley	21771	IA
Cherie Pellerin Cazenavette	17064	IA
Mark William Fry	22308	IA
Robert Claire Hall	3906	IA
Suette Jackson	23046	IA
Darci R. Jones	23291	IA
Carl Guion Mayer	14991	IA
Min Perry	23130	IA
Louis Anthony Russo, Jr.	18362	IA
Laura Melvin Sawtelle	23528	IA
Danielle Blanchard Stafford	24136	IA
Connie Johnson Walden	17529	IA

B. Reinstatements of Inactive Status from Prior Years (5)

The Executive Director informed the Board that the following CPA Inactive Status Registrants, whose status expired in prior years, reinstated their Inactive Status registrations since the April 2010 Board Meeting.

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Name	Certificate Number
Wayne Allen Pfeister	23518
Valerie Dawn Reed	16807
Dale Edward Schexnayder	19857
James P. Sheffield	22408
John Louis Vigo, Jr.	14236

V. TREASURER'S REPORT

- A. Financial statements for the period ended June 30, 2010 were not available for review by the Board, but will be sent to Board Members for review, to be considered for ratification at the Board's next meeting.
- B. The Annual Financial Report (AFR) for the 2009 - 2010 fiscal year is to be completed by Board staff, with 2009 - 2010 Board Treasurer Mrs. Cochran's approval, and is to be filed with the Office of Statewide Reporting and the Legislative Auditor by August 31, 2010.

VI. CPA EXAMINATION

**A. CBT Results Compared - Previous Windows and National Rates
Performance – All candidates – By section**

Apr-May 2010 – 478 sections; 356 candidates (1.34 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	58	53.70%	69	44.23%	53	48.62%	41	39.05%
Failed sect's	<u>50</u>		<u>87</u>		<u>56</u>		<u>64</u>	
	<u>108</u>		<u>156</u>		<u>109</u>		<u>105</u>	
<i>National pass rate</i>		50.77%		48.88%		48.39%		52.07%

Jan-Feb 2010 – 403 sections; 337 candidates (1.2 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	____%	No.	____%	No.	____%	No.	____%
<u>Louisiana:</u>								
Passed sect's	45	41.67%	55	49.11%	33	38.37%	49	50.52%
Failed sect's	<u>63</u>		<u>57</u>		<u>53</u>		<u>48</u>	
	<u>108</u>		<u>112</u>		<u>86</u>		<u>97</u>	
<i>National pass rate</i>		46.86%		46.59%		44.95%		49.00%

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Oct-Nov 2009 – 605 sections; 450 candidates (1.34 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	%	No.	%	No.	%	No.	%
<u>Louisiana:</u>								
Passed sect's	63	43.45%	65	39.16%	55	38.19%	64	42.67%
Failed sect's	<u>82</u>		<u>101</u>		<u>89</u>		<u>86</u>	
	<u>145</u>		<u>166</u>		<u>144</u>		<u>150</u>	
<i>National pass rate</i>		47.99%		45.65%		46.15%		46.57%

Jul-Aug 2009 – 648 sections; 450 candidates (1.44 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	%	No.	%	No.	%	No.	%
<u>Louisiana:</u>								
Passed sect's	68	41.98%	89	47.34%	69	47.26%	76	50.00%
Failed sect's	<u>94</u>		<u>99</u>		<u>77</u>		<u>76</u>	
	<u>162</u>		<u>188</u>		<u>146</u>		<u>152</u>	
<i>National pass rate</i>		51.52%		52.27%		51.18%		52.41%

Apr-May 2009 – 451 sections; 334 candidates (1.35 sections per candidate):

	AUD		BEC		FAR		REG	
	No.	%	No.	%	No.	%	No.	%
<u>Louisiana:</u>								
Passed sect's	52	46.85%	45	37.50%	39	36.45%	48	42.48%
Failed sect's	<u>59</u>		<u>75</u>		<u>68</u>		<u>65</u>	
	<u>111</u>		<u>120</u>		<u>107</u>		<u>113</u>	
<i>National pass rate</i>		51.79%		48.62%		50.58%		52.25%

B. Candidates Passing Examination Sections – April / May 2010 (41)

The Executive Director informed the Board that the following candidates passed the CPA examination. CPA Examination Services (CPAES) sent to these candidates a final grade letter (“passing” letter) with a CPA Certificate application enclosed, notifying them that they completed the examination and are eligible to apply for a Certificate if they have met the experience requirements.

Name	Name
Latoya M. Alexander	Candace R. Besse
Brian A. Bitner	Amy L. Broussard
Amy. M. Caffarel	Chad D. Carpenter

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Name	Name
Cody M. Comfort	John M. Cressend
Shannon C. Crews	Derek A. Evans
Elizabeth G. Gresham	Tracy A. Guidry
Lauren B. Habbaz	James G. Hargrove
Stephen H. Hartman	Tristen L. Hebert
Landon A. Jordan	Kim T. Judice, Jr.
Amy M. Kalb	Elizabeth G. Killough
William B. Kulick	Charles M. Ledoux
Chelsea A. Marlborough	Angela S. Malone
Leigh A. Mathes	Jason M. Maurin
Jessica L. Meyer	Diane Mobley
Candice M. Nesbit	Ryan E. O'Malley
Edward G. Parfait, Jr.	Christopher P. Perrodin
Daniel B. Richard	Kandie A. Rymer
Katina M. Samanie	Matthew S. Sherwood
Christopher W. Solomon	Patricia A. Thibodeau
Lasley D. Thomason, II	Derrick P. Trahan
John S. Wiles	

C. Request for Waiver of 150 Hour Requirement

Requests for waiver of the 150 hour requirement are considered by the Board pursuant to LRS §37:75(C)(3), which provides that an applicant who has attained a baccalaureate degree prior to January 1, 1992 from a Louisiana university shall not be subject to the 150 hour requirement in certain situations.

After consideration of information provided by the potential exam candidate, upon motion by Mrs. Cochran, seconded by Miss Honoré and unanimously adopted, the Board denied a request for a waiver of 11 hours toward the 150 hour requirement.

D. Western Governors University “WGU”

The Board’s office received two recent requests from candidates regarding this online university. The Board was requested to determine if it would, with respect to WGU, accept “competency units” in lieu of credits earned, in particular, with regard to the accounting and business concentrations.

After discussion and review of material on the topic, the Board determined that “competency units” would be accepted, but the exam candidate must provide evidence of completion of the course work. Credit will not be accepted if the candidate earned the competency unit by only passing exams for the course.

E. Prometric Site Visits and Secret Shopper Procedures

Mr. Henderson discussed the options available to the Board to inspect the Prometric Test Centers, by site visits and through Secret Shopper Procedures. The Board approved a staff member to act as a Secret Shopper to inspect and monitor procedures of exam-taking and report to the Board.

VII. APPROVAL OF CERTIFICATES (Issued / Reissued)

A. Ratification of Original Active Certificates Issued by the Executive Director

The Executive Director informed the Board that the following individuals passed the CPA examination and submitted applications for CPA Certificates. The Executive Director evaluated the applications and the applicants' experience and issued CPA Certificates, subject to ratification by the Board.

Upon motion by Miss Honoré, seconded by Mrs. Cochran and unanimously adopted, the Board ratified the issuance of the following CPA Certificates (Items A 1 & 2):

1. Current CPA Examination (Passed Exam After June 1999) (48)

Name	Certificate Number	Issue Date
Kelly Michelle Haden	26416	June 15, 2010
Catherine Crawford Palmer	26418	July 16, 2010
Brian Michael Coogan	26419	July 16, 2010
Mary Wallace Shaver	26420	July 16, 2010
Nicole Bergeron Bruchez	26421	July 16, 2010
Molly McNabb Scott	26422	July 16, 2010
Tracye L. Browning	26423	July 16, 2010
Lian Xiang Liu	26424	July 16, 2010
Ashley Elizabeth Crause	26425	July 16, 2010
Mark Denman Lambremont	26426	July 16, 2010
Justin Michael Corte	26427	July 16, 2010
Stuart Pierce Fleming	26428	July 16, 2010
Emilio Suarez	26429	July 16, 2010
Roy F. Dussouy, Jr.	26430	July 16, 2010
Elizabeth Ann Maranto	26431	July 16, 2010
Bach Yen Vu	26432	July 16, 2010
Seth Joseph Lemay	26433	July 16, 2010
Hab Matthew Barton	26439	July 21, 2010
Karianne Heins	26440	July 21, 2010
Makenzie Leigh Hill	26441	July 21, 2010

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Name	Certificate Number	Issue Date
John-Joshua Gerritt Moeller	26442	July 21, 2010
Daniel Robert Thomas	26443	July 21, 2010
James R. Washington, III	26444	July 21, 2010
Eric Matthew Dills	26447	July 21, 2010
Brandon Robert Dunphy	26448	July 21, 2010
Michael Odell Kepper	26449	July 22, 2010
Cruse Braswell Flowers	26450	July 22, 2010
Howard John Hebert, Jr.	26451	July 22, 2010
Derek Alan Evans	26455	July 22, 2010
Amy Marie Kalb	26456	July 22, 2010
Elizabeth G. Killough	26457	July 22, 2010
William B. Kulick	26458	July 22, 2010
Derrick Paul Trahan	26459	July 22, 2010
Katina Marie Samanie	26460	July 22, 2010
Kim Thomas Judice, Jr.	26461	July 22, 2010
Tristen L. Hebert	26462	July 22, 2010
Cody M. Comfort	26463	July 22, 2010
John Marshall Cressend	26464	July 22, 2010
John Stephen Wiles	26465	July 22, 2010
Daniel B. Richard	26466	July 22, 2010
Tracy Anthony Guidry	26467	July 22, 2010
James Gerald Hargrove	26468	July 22, 2010
Christopher W. Solomon	26469	July 22, 2010
Edward G. Parfait	26470	July 22, 2010
Jason M. Maurin	26471	July 22, 2010
Chelsea Albares Malbrough	26472	July 22, 2010
Lauren Beth Habbaz	26473	July 22, 2010
Amy Lynn Broussard	26474	July 23, 2010

**2. Re-issuance of Certificates as Active (Licensed) (2)
(Previous CPA Examination - Passed Exam Before June 1999)**

Name	Certificate Number	Re-issue as Active Date
James Patrick Sheffield	22408	June 11, 2010
Michelle Schott Speaser	19366	July 16, 2010

B. Reinstatements of Prior Active Certificates (Licenses) by Executive Director (6)

The Executive Director informed the Board that the following CPAs who were initially licensed, and later elected not to renew their licenses, submitted applications to reinstate to active status (Reinstatement of License). The Executive Director evaluated the applications and the applicants' experience and re-issued CPA Certificates to Practice (License Reinstatements), subject to ratification by the Board.

Upon motion by Mrs. Cochran, seconded by Mrs. Hutchinson and unanimously adopted, the Board ratified the re-issuance of the following CPA Certificates (License Reinstatements) (Item B):

Name	Number	Active Certificate Reinstatement Date
George Farber, Jr.	19019	May 25, 2010
Allan Lew	12683	July 16, 2010
Barrett Bond Daly	15224	July 16, 2010
Karla Aceituno DeBruijn	22488	July 21, 2010
Christine Parent Smith	23621	July 21, 2010
Charles C. Gibson	6052	July 22, 2010

C. Approval of Reciprocal Certificates Issued by the Executive Director (12)

The Executive Director informed the Board that the following individuals submitted applications for Louisiana Reciprocal Certificates. The Executive Director evaluated the applications and approved the Reciprocal Certificates, subject to ratification by the Board.

Upon motion by Mr. Bruno, seconded by Mrs. Hutchinson and unanimously adopted, the Board ratified the issuance of the following Reciprocal Certificates (Item C):

Name	Certificate Number	Issue Date	Original State
Stephanie Christine Kalozdi	S26414	May 26, 2010	TX
Astrid A. Potts	S26415	June 8, 2010	AR
Deborah K. Salmon	S26417	July 9, 2010	FL
Kendall B. Miller	S26434	July 16, 2010	MS
Ashley Robert Schexnauldre	S26435	July 16, 2010	MA
R. Marc Price	S26436	July 16, 2010	AL
Jeffrey L. Vinz	S26437	July 16, 2010	NY
Elizabeth Rose Wilde	S26438	July 16, 2010	NY
William Thomas Adkins	S26445	July 21, 2010	TN
Hanna Woods Bourgeois	S26452	July 22, 2010	AL
Teresa Weaver Meyer	S26453	July 22, 2010	NC
Michael F. Sciortino	S26454	July 22, 2010	GA

D. Approval by the Executive Director of Transfer of Grades for an Original Louisiana Certificate (1)

The Executive Director informed the Board that the following individual submitted an application for a transfer of CPA examination grades to Louisiana for an original Louisiana CPA Certificate. The Executive Director evaluated and approved the application, as to the individual having met the residency, examination, educational, and experience requirements, and issued the Certificate, subject to ratification by the Board.

July 28, 2010

Upon motion by Mr. Bruno, seconded by Mrs. Cochran and unanimously adopted, the Board ratified the issuance of the following Certificate (Item D):

Name	Certificate Number	Issue Date
Catherine Cheryl Olgaard	26446	July 21, 2010

E. Application for Reinstatement to Active Certificate (License Reinstatement) for Board Consideration - Mark Carey Comeaux

The Board considered the experience documentation submitted by Mr. Comeaux. Upon motion by Mrs. Hutchinson, seconded by Mr. Bruno and unanimously adopted, the Board determined that Mr. Comeaux had met the experience requirements and approved his application for reinstatement.

MARK CAREY COMEAUX
CERTIFICATE NO. 18998

VIII. CPA FIRM PERMITS AND FIRM RELATED ISSUES

A. Reinstatements of CPA Firm Permits that Expired in March 2010

The Executive Director informed the Board that the following CPA Firms, with expirations on March 1, 2010, reinstated their CPA Firm Permits (4):

Firm Name	Firm Permit Number
Eric Joseph Vicknair, CPA	1159
Schoen & Company, CPAs, LLC	2791
Michelle Diaz, CPA, APAC	3380
Julie G. Keen, CPA	4402

B. CPA Firm Permit Applications

The Executive Director informed the Board that the following Firms submitted applications for CPA Firm Permits. The Executive Director and Director of Administration reviewed the applications and determined that the Firms satisfied all requirements. The Executive Director issued the Firm Permits, subject to Board ratification.

Upon motion by Mrs. Cochran, seconded by Miss Honoré and unanimously adopted, the Board ratified the issuance of the following CPA Firm Permits (Items B 1, 2 and 3):

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1. New Firm Permits (19)

Firm Name	Firm Permit Number	Issue Date
Vicknair Accounting & Financial Advisory Services, APAC	4853	April 30, 2010
Don Le, CPA, APAC	4854	May 7, 2010
Malone Bailey, LLP	4855	May 7, 2010
Robert M. DeRouen, Jr., CPA, APAC	4856	June 1, 2010
Doucet & Schulthess, CPAs, LLC	4857	June 1, 2010
Katherine B. Alford, CPA, LLC	4858	June 1, 2010
Person Huff CPA Group, LLC	4859	June 1, 2010
Maher & Company, PC	4860	June 1, 2010
Hymel & Associates, APAC	4861	June 22, 2010
Whitelaw, Rice & Associates, CPAs, LLC	4862	June 22, 2010
Richard H. Besson, CPA, LLC	4863	June 22, 2010
Barbara L. Rice, CPA, LLC	4864	June 22, 2010
Julie C. Bonnette, CPA, LLC	4865	June 22, 2010
Phillip A. Garrett, CPA	4866	June 22, 2010
Causey, Demgen & Moore, APC	4867	June 22, 2010
Mary Ann Plauche, CPA	4868	June 22, 2010
Donna D. Williams, CPA, LLC	4869	July 13, 2010
Jennifer Liffman, CPA	4870	July 13, 2010
Michael Sciortino, CPA, LLC	4871	July 22, 2010

2. Reissuance of Firm Permits (Due to Change in Legal Entity) (1)

Firm Name	Firm Permit Number	Issue Date
J.J. Harriss, CPA, LLC	1402	July 13, 2010

3. Reinstatement of Firm Permits Expired In Prior Years (4)

Firm Name	Firm Permit Number	Issue Date
M. Stephen May, CPA	2662	June 8, 2010
Leavence P. Lirette, CPA, APC	3498	June 16, 2010
Rita Belle Williams, CPA	4173	June 22, 2010
Thomas Macke, CPA (APC)	3863	July 13, 2010

C. Update - Approval of Change in CPA Firm Name from April 2010 Board Meeting

Mr. Henderson reported that he had received a response from the Firm, dated June 7, 2010, describing how BDO USA, LLP owns its affiliates, and he determined that the BDO affiliates are not required to have separate Firm Permits under the “Acting Through Others / Affiliated Entities” rule. Accordingly, there are no remaining pending matters with respect to the previous Board action, at the April meeting, of approving the change of the firm’s name.

**D. Request for Authorization for Continuation of Firm Single Owner Firm
- Death of Owner**

James William Crawford passed away on May 10, 2010. Mr. Crawford practiced as a CPA as an unincorporated sole practitioner. La. Rev. Stat. §37:77.1 provides that authorization of the continuation of the firm for up to twelve months shall be granted by the board when the required documents have been provided to the Board. Mr. Cognevich reported that the required documents were submitted to the Board's office

Upon motion by Mr. Bergeron, seconded by Mr. Bruno and unanimously adopted, the Board granted authority for the Firm of James W. Crawford, CPA to continue to operate for a period of up to twelve months.

IX. RECURRING MATTERS AND DEFERRED ITEMS

A. NASBA Items

Mr. Harris and Mr. Henderson reported on NASBA items of interest.

B. Society of Louisiana CPAs (LCPA)

Grady R. Hazel, CPA, Executive Director of the LCPA, discussed the outcomes of the last legislative session, the status of the IRS registration of tax practitioners, and other matters of interest to the Board and the profession.

C. Peer Review Oversight Committee (PROC)

1. Quarterly Report

Mr. Henderson reported that Mr. Updegraff submitted a quarterly report on the AICPA Peer Review Program administered by the Society of Louisiana CPAs: The Peer Review acceptance subcommittee held two telephone conference calls from April 9, 2010 through July 16, 2010. Six Firms were given a *Fail* assessment. Mr. Updegraff also reported that he participated in the PROC call on July 14, 2010 in which there were 24 reviews, comprised of 6 system reviews and 18 engagement reviews. There was 1 system fail, 3 engagement reviews classified as fails, and 3 engagement reviews that were pass with deficiencies.

2. Annual Report

Mr. Updegraff and Mr. Lewis provided an annual report on the AICPA Peer Review Program administered by the Society of Louisiana CPAs, which was reviewed by the Board.

D. Peer Review Items

Board Compliance Investigator 1 Chris Verges provided the following reports on Peer Review Issues:

1. Report on Firms that were in the Board's Review Program

There were 29 Firms in the Board's Review Program at the time it was discontinued. An update on the status of the Firms' Peer Review is as follows:

- 16 13 have completed Peer Review, 3 are in process with completion date in November 2010.
- 7 Initially discontinued performing attest services and opted out of Peer Review; 1 of these has re-enrolled in Peer Review. Agreements to restrict practice and be exempt from Peer Review will be sent to the Firms who have discontinued performing attest services.
- 6 Have not completed Peer Review – referred to Investigating Officer
- 29

2. Firms Referred to Investigating Officer for Failure to Timely Participate

In addition to the 6 Firms mentioned above that were referred to the Investigating Officer for failure to timely complete the Peer Review, 8 other Firms (for a total of 14) have been referred to the Investigating Officer for failure to timely complete a Peer Review, and other compliance issues.

3. Letters Sent to Firms that Received a Fail Report

To date "First Fail" letters have been sent to 16 Firms identified on the secure website as having received Fail letters.

4. Extensions for Completion of Peer Review

There are three categories of extensions for completion of Peer Reviews granted by Board staff:

a. Provisional Permit

A 30 - 90 day provisional Firm Permit is issued to a CPA Firm which has passed the completion date of a timely peer review. The matter is referred to an Investigating Officer for the failure to timely complete the Peer Review. There have been 3 provisional Firm Permits issued since the April 2010 Board Meeting.

b. Year End Change (Results in an automatic six month extension)

By moving the year end to the month of December, the peer review will then be due in the month of June for the year of the change and all subsequent years. There have been two year end changes granted by the Board staff since the April 2010 Board Meeting.

c. Extension Requested by CPA Firm Prior to Peer Review Due Date

There have been three peer review extensions requested and granted since the April 2010 Board Meeting.

5. Requirements for a Peer Review Each Three Years

Section 1503.A(1) of Board Rules require each licensee or CPA Firm which performs attest services in Louisiana to undergo and complete a Peer Review at least once each three years. The Peer Review Program indicated that if a CPA Firm has not performed attest services within 18 months, they are not required to undergo a Peer Review. The Board determined that Firms that are exempted from Peer Review by the Peer Review Program must sign an Exemption Agreement with the Board.

E. CPE Items

Board Compliance Investigator 1 Chris Verges provided the following information on CPE Issues in Items 1 - 4:

1. CPE Extensions for the 2007 – 2009 Reporting Period

A total of 70 CPE extensions were granted for the 2007-2009 Reporting Period. Of the 70 extensions granted, 68 timely complied with the provisions of the CPE extension, 1 CPA could not complete the CPE within the extension and elected to change to Inactive Status, and one CPA is deceased.

2. Failure to Submit CPE Reporting Forms for 2007 – 2009 Reporting Period

a. Letters Mailed April 22, 2010

Letters were mailed to 138 licensed CPAs on April 22, 2010 informing them that the Board's office had not received their completed CPE Reporting Form for the 2007 - 2009 reporting period. The CPAs were advised that if the completed CPE form was not received in the Board's office by May 15, 2010, their CPA Certificate would be expired.

b. Extensions Granted to CPAs Who Had Not Filed their CPE Form

Of the 138 CPAs who did not timely file their CPE Reporting Form for the 2007 - 2009 reporting period, a total of 8 extensions were granted to complete various requirements.

c. Expirations for Failure to File a CPE Reporting Form for the 2007 – 2009 Reporting Period (9)

Of the 138 CPAs who were mailed letters on April 22, 2010, the following CPAs did not respond and did not file their CPE Reporting Form for the 2007 – 2009 Reporting Period. Accordingly, their CPA Certificates were expired effective May 21, 2010.

Name	Certificate Number
Brian Corey Boh	25455
Clara Marie Duhon	22297
Curtis Joseph Matthews	10471
Don Meazell, Jr.	16567
David Russell Morrison	4952
Donna C. Mousa	21717
Herbert Gordon Perkins	22384
Travis Scott Randolph	23098
Donna Miles Urban	17336

3. Update on Waiver of CPE - Donald J. Courville, CPA

At the April 2010 Board Meeting the Board denied Mr. Courville's request for reconsideration of its initial determination in his request for a waiver, and reiterated its initial determination. The Board's office received Mr. Courville's CPE form on June 30, 2010.

4. Audit of 2007 - 2009 CPE Reporting Forms

a. Objectives of the CPE Audit

To determine if CPAs are complying with the Board's rules and regulations regarding continuing professional education by reviewing a representative sample of the CPE reporting forms for 2007-2009.

b. Selection of CPE Forms for Audit

One hundred and seventy three (173) CPE Reporting Forms were randomly selected for audit using data exported from the Board's licensee database. Within the random sample, one (1) NASBA CPA Tracking exception was selected and fourteen (14) out of state exceptions were

selected. Audit letters were mailed to the CPAs selected for audit June 23-25, 2010. An additional 6 CPE Forms were added to the audit as a result of problems noted during the *desk review* of CPE forms. These audit letters were mailed July 21, 2010.

A total of 179 CPE Forms are in the process of being audited.

c. Current Status of CPE Audit

To date, Mr. Verges has completed 21 of the CPE audits, and has addressed issues concerning the audits to 10 CPAs. 11 of the 21 audits completed to date have been satisfactory.

d. CPE Audit Issues for Board Consideration

- CPAs deficient in hours as a result of insufficient or unacceptable CPE documentation.
- CPAs who have failed to respond to the CPE Audit.
- CPAs who are deficient in hours as a result of using fractions to calculate CPE.

Board Member Mrs. Cochran was appointed as Investigating Officer to consider CPE compliance issues.

5. Ethics Courses for the 2010 - 2012 CPE Reporting Period

Mr. Henderson reported that Board staff has been reviewing the updates of the *ethics* courses for the 2010 – 2012 CPA Reporting Period that require Board approval. The same vendors that provided course for the last CPE cycle were asked to update their courses and have been submitting drafts of their courses for approval. After reviewing information on the courses, upon motion by Mr. Bergeron, seconded by Mrs. Hutchinson and unanimously adopted, the Board approved the following courses as acceptable ethics courses for the 2010 – 2012 CPE reporting period provided the vendor makes any required changes identified by the Executive Director and resubmits for final approval:

- PASS Online - Personal and Professional Ethics for LA CPAs
- Raymond Clay - Personal and Professional Ethics for LACPA's
- AICPA - LA Ethics - Non-Attest Services, Integrity and Objectivity
- Exec. Education - Cases in Corporate Ethics
- Bisk - CPE Easy - Ethics Standards for LA CPAs

The Board appointed Mr. Bergeron to approve the following courses, if acceptable, on behalf of the Board after considering the results of the staff reviews the final submissions of these courses that are currently being revised:

- AICPA - LA Ethics for Tax Practice Professionals
- AICPA - LA Ethics for CPAs in Business and Industry

X. NEW MATTERS

A. Request for Pre-approval of Experience for Licensing

An individual requested approval of his work experience for licensing prior to investing the time and money into additional courses and CPA exam studying. After reviewing the information submitted, the Board reiterated its previous position that it does not, and will not, pre-approve a potential applicant's specific work experience for qualification for licensing, but can only consider experience after it has been obtained.

**B. Request for Advisory Opinion
American College of Forensic Examiners
Use of the designation "Certified Forensic Accountant"**

Mr. Henderson reported that the Board's office received a request from the American College of Forensic Examiners concerning the use of the designation "Certified Forensic Accountant" (Cr.FA), as to whether it would be allowed under Louisiana statutes.

Mr. Henderson prepared a response, which was reviewed and approved by the Board, stating that an individual must be a licensed Louisiana CPA or qualify for "practice privileges" standards in order to use the Cr.FA designation.

C. Election of Officers and Appointment of Investigating Officers

1. Election of Officers

Chairman Mr. Tham announced that an election of Board Officers for the year beginning August 1, 2010 is in order. Currently, Board Member Mr. Bergeron serves as Secretary and Board Member Mrs. Cochran serves as Treasurer.

Upon nomination by Mr. Bruno, seconded by Miss Honoré, Board Member Mrs. Hutchinson was elected to serve as Secretary of the Board. Upon nomination by Mr. Bruno, seconded by Miss Honoré, Board Member Mr. Bergeron was elected to serve as Treasurer of the Board.

2. Appointment of Investigating Officers

Chairman Mr. Tham appointed the following Board Members as Investigating Officers for August 1, 2010 – July 31, 2011:

Mrs. Cochran and Mrs. Hutchinson

3. Resolution for Retiring Officers

Upon a motion by Miss Honoré, seconded by Mr. Bruno, the Board unanimously approved a resolution expressing its thanks to the retiring officers for their dedicated service to the State Board.

RESOLUTION

THEREFORE, BE IT RESOLVED that the State Board of CPAs of Louisiana expresses it's thanks to the retiring officers for their dedicated service to the State Board for the year ended July 31, 2010.

XI. INFORMATION ITEMS AND ANNOUNCEMENTS

A. CPA, CPA Inactive, and CPA Firm Permit Tabulations as of June 30, 2010

1. CPA Registrants

6,669	Active Certificate holders (licensees)
<u>3,415</u>	Inactive Status registrants (unlicensed)
<u>10,084</u>	Total

This is a net decrease of 80 from June 30, 2009, as follows:

Decrease of:	137	Active Certificate holders (licensees)
Increase of:	57	Inactive Status registrants (unlicensed)

2. CPA Firm Permits

June 30, 2010:	2,180
June 30, 2009:	2,199

This is a net decrease of 19.

B. State Travel Policies and Procedures – Fiscal Year 2010 - 2011

1. State Contracted Travel Agency

The Board was informed that “Short’s Travel Management” is the new state contracted travel agency for the current fiscal year.

2. 2010–2011 Louisiana Pocket Guide to Travel Regulations

A copy of the 2010-2011 Pocket Guide to Travel Regulations was provided to all Board Members.

3. Vehicle Mileage Rate

The Board was informed that the state mileage reimbursement rate remains at \$.48 per mile for the 2010-2011 fiscal year.

XII. REPORTS ON CONFERENCES / MEETINGS

A. AICPA Central Regional CPA Examination Forum

May 27, 2010 - Dallas-Fort Worth, Texas

Mr. Tham and Mr. Henderson attended.

B. NASBA Regional Meetings

1. Western Regional Meeting (Louisiana, in SW Region, participates)

June 23 – June 25, 2010 - Seattle, Washington

Mr. Tham, Mr. Harris and Mr. Henderson attended.

2. Eastern Regional Meeting (not Louisiana –out of NASBA region)

June 9 – June 11, 2010 - Charleston, South Carolina

Mr. Harris attended as a NASBA Director, and Mr. Tham was there to attend the NASBA Nomination Committee meeting.

XIII. FUTURE MEETING / CONFERENCE DATES

A. Third Annual International Regulators Forum

September 29 – October 1, 2010 - Madrid, Spain

B. NASBA 103rd Annual Meeting

October 24 – October 27, 2010 - Hyatt Regency - San Antonio, Texas

Board Members planning to attend are Mrs. Cochran, Mr. Harris and Mrs. Hutchinson. Mr. Tham, Mr. Bergeron and Miss Honoré may attend.

XIV. UPCOMING BOARD OFFICE HOLIDAYS

September 6, 2010 Labor Day

XV. NEXT BOARD MEETING

Wednesday, November 10, 2010

Thursday, November 11, 2010

Friday, November 12, 2010 (if needed for Hearings)

XVI. EXECUTIVE SESSION MATTERS

In order to report on the status of compliance with Board Decisions and Consent Orders and status of investigations; and, to address other executive session matters, an executive session was convened and called to order by Chairman Mr. Tham upon motion(s) made, as follows:

Upon motion by Mrs. Cochran, seconded by Mr. Bruno, the Board went into executive session on July 28, 2010 at 3:49 p.m. Out: Upon motion by Miss Honoré, seconded by Mr. Bruno, the executive session adjourned at 4:45 p.m.

A. Louis R. Bradley – Request for Payment Schedule

Upon motion by Miss Honoré, seconded by Mr. Bruno and unanimously adopted, the Board approved a schedule of payments to the Board for Mr. Bradley to pay the amounts owed to the Board as a result of the Board's Decision in this matter. Mr. Cognevich was authorized to draft an appropriate payment schedule Agreement for review by Chairman Mr. Tham.

**B. John Hartwell Smith, CPA - File No. 2008-21
Compliance with Consent Order – Consideration of Closing the File**

Upon motion by Miss Honoré, seconded by Mr. Bruno and unanimously adopted, the Board found no cause for further action and officially closed the file.

**C. Ratification of Agreement for Payment Schedule
Tommy Taylor Thomas, CPA - File No. 2005-17**

Upon motion by Mrs. Cochran, seconded by Mrs. Hutchinson and unanimously adopted, the Board found the Board ratified the Agreement with Mr. Thomas for payments of the amounts owed to the Board, as a result of the Board's Decision in this matter.

**D. Anthony Tulli - File Nos. 2005-7, 2007-141, 2009-15
Consideration of Forwarding this matter to Board attorneys to pursue enforcement of Board Decision in state District Court.**

Upon motion by Mr. Bergeron, seconded by Mrs. Hutchinson and unanimously adopted, the Board approved forwarding this matter to Board attorneys to pursue enforcement of Board Decision in state District Court.

**E. Consideration of Consent Order
William Daniel McCaskill, CPA - File No. 2010-15**

Upon motion by Mrs. Cochran, seconded by Ms. Bergeron and unanimously adopted, the Board approved the Consent Order to resolve this matter.

F. Files Recommended to be Closed with No Cause for Action

1. File No. 2007-118
2. File No. 2007-137

Upon motion by Mr. Bruno, seconded by Mr. Bergeron and unanimously adopted, the Board found no cause for action and officially closed the above files.

G. Files Recommended to be Closed with No Cause for Further Action

1. File No. 2010-3
2. File No. 2010-15
3. File No. 2010-19
4. File No. 2010-20
5. File No. 2010-21
6. File No. 2010-22

Upon motion by Mrs. Cochran, seconded by Mrs. Hutchinson and unanimously adopted, the Board found no cause for further action and officially closed the above files.

H. File Recommended to be Closed with the Stipulation that it may be Reopened if additional information becomes available that would warrant further consideration

1. File No. 2009-14

Upon motion by Mr. Bruno, seconded by Mrs. Hutchinson and unanimously adopted, the Board closed the above file with the stipulation that it may be reopened if additional information becomes available that would warrant further consideration.

I. Acceptance of Reports

Upon motion by Miss Honoré, seconded by Mr. Bruno and unanimously adopted, the Board accepted the reports made by each respective Investigating Officer on the status of their investigative files and other reports on status of matters provided by Board staff.

XVII. ADJOURNMENT

Wednesday, July 28, 2010:

There being no further business to discuss, upon motion by Mrs. Cochran, seconded by Miss Honoré, and unanimously adopted, the meeting adjourned at 5:12 p.m. on Wednesday, July 28, 2010.